Lionbridge

Lionbridge Connector for Drupal 8 TMGMT

Setup and User Guide

Version 1.0 February 28, 2018

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1 Welcome to the Lionbridge Connector for Drupal 8 TMGMT

Welcome to the Lionbridge Connector for Drupal 8 TMGMT (Connector). This Connector enables you to automate sending and retrieving content from Drupal TMGMT to Lionbridge onDemand for translation, which dramatically reduces the effort required to create, maintain, and publish Web content in multiple languages.

1.1 The Translation Lifecycle

The *translation lifecycle* is the broad process of selecting content, sending it out for translation, and then receiving the translated content back from translation.

This set of steps usually fits inside a larger, more general process called the *content lifecycle*, which is the process of creating, reviewing, editing, approving, and publishing content.

When you consider the translation lifecycle and the content lifecycle together, you have the *global content* value chain, which is the strategy for managing multilingual content.

Remember that localizing content is a subset of steps in the broader content lifecycle. This will improve your focus on key localization considerations, improve processes, and keep all content stakeholders included. Together, this results in better content management.

1.2 Using this Help

Purpose of this guide

This guide describes how to use the Lionbridge Connector for Drupal TMGMT (Connector) to manage your translation lifecycle. It describes how to send out content for translation and receive it back from translation.

Who should use this guide

This guide is intended for content editors, project, marketing, localization or translation managers, or others who are responsible for creating, editing, or approving content for translation that resides in Drupal.

What your company setup should be

This document assumes that:

- Your company already is using Drupal and has installed the TMGMT module.
- Your company has created a Lionbridge onDemand account, at https://ondemand.lionbridge.com.

What you should already know

This document assumes that:

- You have a strong working knowledge of Drupal.
- You are familiar with your company's translation process and requirements.

- 1 Welcome to the Lionbridge Connector for Drupal 8 TMGMT
- You have valid user credentials to log into Drupal.

Note: Not all the features described in this guide may be available. Feature availability depends on both your company's Drupal, TMGMT and Lionbridge Connector setup and the roles to which you are assigned. If you cannot access functionality that you need, contact your company's Drupal administrator.

How this guide is organized

This guide contains the following chapters:

Chapter	Description
"Welcome to the Lionbridge Connector for Drupal 8 TMGMT" on page 5	A brief description of the Lionbridge solution for Drupal TMGMT and how it fits into the translation lifecycle. It also includes information about this guide and Lionbridge Connectors Support contact information.
"Getting Started with the Lionbridge Connector for Drupal TMGMT" on page 11	How to get started and an overview of the Lionbridge Connector interface.
"Sending Content to Lionbridge onDemand" on page 34	How to send out Drupal content for translation.
"Tracking Your Translation Job" on page 59	How to monitor the translation status of content and jobs that you sent out for translation.
"Viewing and Reviewing Translated Jobs" on page 64	How to view and review translated content.
"Other Translation Tasks" on page 68	 How to perform other translation tasks, such as: aborting jobs resubmitting aborted jobs deleting jobs editing translated content

Documentation conventions

This guide uses the following conventions:

Convention	Description
Bold	Highlights screen elements such as buttons, menu items, and fields.
Courier	Highlights input, file names, and paths.

Convention	Description
Italics	Highlights terms for emphasis, variables, or document titles.
>	Indicates a menu choice. For example, "Select Translation > Sources ."

1.3 Terminology

Content type	The content type of an item defines the fields it includes. For example, a basic <i>Page</i> content type has title and body fields. In Drupal, you can create custom content types.
Drupal	A free and open source content-management framework for building websites.
dol	One or more items that Drupal TMGMT groups together into a single translation job. All items in the job have the same target language. Before the Connector sends out a translation job to Lionbridge onDemand for translation, the quote for the job requires authorization.
Lionbridge	The publisher of the onDemand translation portal and a translation provider. Users connect to the onDemand translation portal to submit content to and retrieve content from the Lionbridge translation provider.
Lionbridge Connector for Drupal TMGMT (Connector)	The connector software that Lionbridge has developed and provides that plugs into your Drupal TMGMT installation to provide connectivity to the Lionbridge onDemand translation service. In this document it is referred to as the Connector. This is the software you are installing and configuring as you work through this document.
onDemand	A Lionbridge translation portal and a translation provider.
Provider	The term in the Drupal TMGMT module that describes a connector between the module and a translation provider. In the context of this help, the Lionbridge Connector for Drupal TMGMT is a translator in Drupal. It provides a direct connection to the Lionbridge onDemand translation service.
Source language	The original language of the content. Content is translated <i>from</i> the source language.
Target language	The translated language of the content. Content is translated <i>into</i> the target language.
TMGMT	The Translation Management Tool (TMGMT) module in Drupal provides a tool set for translating content from Drupal. It supports plug-ins from various translation providers, which it calls <i>providers</i> .

1.4 How to Contact Lionbridge Connector Support

Email @: connectors@lionbridge.com

Telephone: +1-416-363-0888

You can submit a support ticket either:

- by email
- from the Lionbridge Connectors Zendesk page, using your web browser

To submit a support ticket:

- 1. Do one of the following:
 - Email connectors@lionbridge.com, and cc (carbon copy) anyone to include in the ticket correspondence.

Important: Include the information and attachments in your email that are listed in the sub-sections below.

- Create a ticket in Zendesk:
 - a. Open the Lionbridge Connectors Zendesk page in your browser: <u>https://connectors.zendesk.com</u>.
 - b. Sign in to Zendesk. If you do not have sign-in credentials, see "To view and update your support ticket in Zendesk:" below.

Important: Include the information and attachments that are listed in the sub-sections below.

- c. Click Submit a request.
- d. In the CCs field, add anyone to include in the ticket correspondence.

Zendesk automatically creates a ticket and responds to everyone included in the cc field.

2. Everyone in the original cc receives updates unless they request to be removed from the ticket.

Important: Check your email spam folder (especially first-time Zendesk users) as sometimes email notifications from Zendesk are marked as spam.

When the issue is resolved, Lionbridge closes the ticket.

Information to include in the support ticket:

- client name
- CMS or content system name and version
- Connector or App version installed
- name of job for which the issue occurs
- date of job submission
- detailed description of the issue
- any error text–copy and paste, if applicable

1 Welcome to the Lionbridge Connector for Drupal 8 TMGMT

1.4 How to Contact Lionbridge Connector Support

Files to attach to the support ticket:

- CMS log files for the date the issue occurred
- log files for the date the issue occurred
- screen capture of the issue

To view and update your support ticket in Zendesk:

Important: You must log into Zendesk to view your support tickets there.

- 1. Open the Lionbridge Connectors Zendesk page in your browser: <u>https://connectors.zendesk.com</u>.
- 2. In the top-right corner, click **Sign in**, and enter your credentials.

Note: If you do not have sign-in credentials yet, then click either **Sign up** or **Get a password**, and follow the onscreen instructions.

	Sign in to Lionbridge Connectors
	Email
	Password
I	□ Stay signed in
	Sign in
	Your credentials will be sent over a secure connection
	Cancel
	Forgot my password
New to Li	onbridge Connectors? Sign up
Have you	emailed us? Get a password
If you've co you're alre	mmunicated with our support staff through email previously, ady registered. You probably don't have a password yet, though.

- 3. After signing in, click **My activities** to view the tickets you opened or where you are cc'd.
- 4. To update tickets, you can reply or attach files.

1 Welcome to the Lionbridge Connector for Drupal 8 TMGMT

1.4 How to Contact Lionbridge Connector Support

For more information, refer to "Submitting and tracking support requests" in Zendesk's *Help Center guide for end-users*, at: <u>https://support.zendesk.com/hc/en-us/articles/203664386-Help-Center-guide-for-agents-and-end-users</u>.

Important: Zendesk refers to a *support ticket* as a *support request*. These terms are interchangeable.

The Lionbridge Connector for Drupal TMGMT is a plug-in to Drupal's Translation Management Tool (TMGMT) module. Its functionality is displayed to the users as part of Drupal TMGMT. The Lionbridge Connector supports all browsers that Drupal TMGMT supports.

The Connector supports Drupal 7 and 8. The version of the Connector described in this document supports Drupal 8. For information about Drupal 7 support, please contact Lionbridge Connectors Support. For details, see "How to Contact Lionbridge Connector Support" on page 8.

Before you set up the Connector, you must install and configure the TMGMT module, including adding the languages you require and configuring specific content types for translation. For detailed instructions, refer to the Drupal TMGMT documentation, at <u>https://www.drupal.org/node/1489984</u>.

After you install and configure this module, you complete the following steps:

- 1. You set up the Lionbridge Connector by *adding it as a provider* to Drupal. For detailed instructions, see "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11.
- 2. You enable multilingual support for *content types* on your website. For detailed instructions, see "Enabling Multilingual Support for Content Types on your Site" on page 16.
- 3. You enable multilingual support for individual *fields* of each supported content type. For detailed instructions, see "Enabling Multilingual Support for Individual Fields" on page 17.

Note: By default, enabling multilingual support for content types automatically enables multilingual support for all the fields of that content type.

2.1 Adding Lionbridge onDemand as a Provider in Drupal TMGMT

Before you can send content directly from Drupal TMGMT to Lionbridge onDemand, you must add the Lionbridge Connector for Drupal TMGMT as a *provider* in Drupal TMGMT.

You may want to add Lionbridge onDemand as multiple providers in Drupal TMGMT, for example, if you want one workflow with a post-translation proofreader and one workflow that automatically accepts all translations without review.

To add Lionbridge onDemand as a provider in Drupal TMGMT:

1. In Drupal, select **Translation > Providers** from the menu.

The **Providers** page opens.

2. Click Add provider.

2.1 Adding Lionbridge onDemand as a Provider in Drupal TMGMT

The Add Provider page opens.

lome »	Administration » Translation » Providers
abei	
he lab	el of the provider.
Descrip	tion
he des	cription of the provider.
Auto	accept finished translations
This rovide	skips the reviewing process and automatically accepts all translations as soon as they are returned by the translation provider.
Lionbri	idge translator V
ionbrid	ge translator service.
LIONB	RIDGE TRANSLATOR PLUGIN SETTINGS
Pleas	se enter your Lionbridge liondemand endpoint ur
Lion	
LIUI	Undge access key to a
Diana	na natao una Linebridan Annan Key ID
rieas	e enter your Lionbridge Access Key ID.
Lion	bridge access key *
Pleas	e enter your Lionbridge Access Key.
Purc	hase order number *
12:	1456
Pleas	e enter your Lionbridge Purchase Order Number.
REMO	TE LANGUAGES MAPPINGS
Here	you can specify mappings of your local language codes to the translator language codes.
Engl	ish (en)
en	
Gerr	nan (de)
de	
Fren	ich (fr)
fr	
Itali	
it	nese (ia)
it	
it Japa ia	

3. Enter the following information:

Field	Description
Label	Your name for the Lionbridge Connector in Drupal TMGMT. This is what is displayed to users who select a translation provider ("provider") when sending out content for translation.
Description	A description of the provider.
Auto accept finished translations	 Indicates whether to automatically accept all completed translations. To automatically accept all translations without reviewing them first, select this check box. To review translations before accepting them, clear this check box.
Provider plugin	Select Lionbridge translator from the dropdown list. This is the Drupal plug-in for the Lionbridge onDemand translation services.
Lionbridge Tra	nslator Plugin Settings
Liondemand endpoint	Enter your Lionbridge on Demand endpoint URL, for example: https://yourname.liondemand.com. You receive this from Lionbridge after creating your account.
	To create your account, visit: <u>https://ondemand.lionbridge.com/accounts/register/</u> .
Lionbridge access key ID	Enter your Lionbridge access key ID. You can obtain this after you register your Lionbridge onDemand endpoint URL.
	To obtain your Lionbridge access key ID, sign in to your company's enterprise site: https://yourname.liondemand.com. In the Your Profile page, API Information section, click Create New Key.
Lionbridge access key	Enter your Lionbridge access key. You can obtain this after you register your Lionbridge onDemand endpoint URL.
	To obtain your Lionbridge access key, sign in to the Lionbridge onDemand website: <u>https://ondemand.lionbridge.com</u> . In the Your Profile page, API Information section, click Create New Key.
Purchase order number	Enter a valid purchase order number that you set up with Lionbridge onDemand staff.

Note: An asterisk (*) indicates a required field.

4. In the **Remote Languages Mappings** section, you map each language in Drupal TMGMT to the corresponding onDemand language code.

Each text box in this section has a label with the language name and code of each language set up in the Drupal TMGMT Languages page. (To open this page, select **Configuration > Regional and language > Languages** from the menu.)

For each language, select the onDemand language code corresponding to the Drupal language. The language codes displayed are specified in your configured onDemand endpoint.

5. Click Save.

The **Providers** page reopens, displaying the provider you just created.

Providers	☆						
Job Items	Jobs	Sources	Cart	Providers	Settings		
lome » Administ	ration » Trans	slation					
+ Add provider							
							Show row weig
LABEL				P	ROVIDER	OPERATIONS	
🕂 Lionbridge	Pseudo (nick))		u	onbridge transla	ator Edit -	
🕂 Lionbridge	Testing (tim)			Li	onbridge transla	ator Edit -	
🕀 Lionbridge	Testing Pseu	do (lisa)		Li	onbridge transla	ator Edit -	
🕀 Lionbridge	Testing Pseu	do (lisa2)		Li	onbridge transla	ator Edit 💌	
Save							

In the Operations column, click Edit link beside the provider you just created, so that you can finish configuring your new provider. (Certain fields in Drupal TMGMT are not available when adding a provider.)
 The Edit provider page opens, displaying the provider you just created.

2 Getting Started with the Lionbridge Connector for Drupal 2.1 Adding Lionbridge onDemand as a Provider in Drupal TMGMT

TMGMT

7. Scroll down to the Lionbridge Translator Plugin Settings section, and enter the following information.



Field	Description
Default translation service	Select the appropriate Lionbridge service, as instructed by Lionbridge personnel.
Default currency	Select the default currency for transactions with Lionbridge onDemand.

8. Optional. Click Lionbridge Account Info to expand this section and view your account settings.

LION	BRIDGE ACCOUNT INFO
Em	ail: ninhahan, ann @lionbridge.com
Cu	rency: USD
Tot	alSpent: 45197.68
Pre	paidCredit: 0.00
Pro	ductCount: 0

You can view the following information:

Field	Description
Email	The email address associated with your Lionbridge onDemand account.
Currency	The currency of your transactions with Lionbridge onDemand.
Total Spent	How much you already spent of your purchase order (PO).
Prepaid Credit	How much credit is still left on your purchase order (PO).
Product Count	How many translation orders you have placed previously.

9. Click Save.

10. If you want to add another provider to support another workflow, repeat the steps above.

2.2 Enabling Multilingual Support for Content Types on your Site

Before you can send content directly from Drupal TMGMT to Lionbridge onDemand, you must enable multilingual support on your Drupal website for each content type that you want to be able to send to onDemand for translation.

By default, the Connector supports sending out the following default *content types* for translation:

- article
- basic page
- translatable node

You can configure other, custom content types for translation.

Note: Lionbridge does not guarantee that other, custom content types are supported.

To enable multilingual support on your site:

- 1. In Drupal, select **Structure > Content types** from the menu.
- 2. Either click **Add content type** to add a new content type, or in the **Operations** column, click **Edit** to edit an existing content type.
- 3. At the bottom left, click the Language settings tab.

2 Getting Started with the Lionbridge Connector for Drupal TMGMT 2.3 Enabling Multilingual Support for Individual Fields

The **page** updates.

	Manage fields	Manage form display	Manage display	Devel	
ome » Admi	inistration » Structur	e » Content types			
ame *					
Basic page		Machine name: page			
he human-re	adable name of this o	content type. This text will be	displayed as part of the l	ist on the Add	content page. This name must be unique.
escription					
Use ba	asic pages fo	r your static content, such as	s an 'About us' page.		
his text will t	be displayed on the A	dd new content page.			
Submissio	n form settings				
Title		Default language	(F - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		
		Site's default lang	wade (Endlish)		
		Evaluation of the l	lange (english)		
Publishing	options	Explanation of the	anguage options is foun	d on the langua	iges list page.
Publishing Published ,) options , Create new revision	Explanation of the I	language options is found selector on create and e	d on the languated on the languated on the languated of t	ages list page.
Publishing Published ,	options , Create new revision	Explanation of the Show language	language options is found selector on create and e	d on the langua d on the langua	iges list page.
Publishing Published , Language s Site's defau	options , Create new revision settings It language (English)	Explanation of the	language options is found selector on create and e	d on the langua	iges list page.
Publishing Published , Language s Site's defau Show langu	options , Create new revision settings It language (English) age selector on crea	Explanation of the Show language Enable translation	language options is found selector on create and e	d on the langua	iges list page.
Publishing Published , Language s Site's defau Show langu and edit page	options , Create new revision settings Ilt language (English) lage selector on crea ges, Enable	Explanation of the Show language	language options is found selector on create and e	d on the langua	iges list page.
Publishing Published , Language s Site's defau Show langu and edit par translation	options , Create new revision settings It language (English) lage selector on crea ges, Enable	Explanation of the Show language Enable translation, te	language options is found selector on create and e	d on the langua	iges list page.
Publishing Published , Language s Site's defau Show langu and edit par translation	options , Create new revision settings It language (English) lage selector on crea ges, Enable ttings	Explanation of the Show language Enable translation, te	language options is found selector on create and e	d on the langua	iges list page.
Publishing Published , Language s Site's defau Show langu and edit pau translation Display set Don't displ	options , Create new revision settings It language (English) lage selector on crea ges, Enable ttings lay post information	Explanation of the Show language Enable translation, te	language options is found selector on create and e	d on the langua	iges list page.

- 4. Select the Enable translation check box.
- 5. Click Save content type.

Important: Repeat steps 2-5 for each content type that you want to be able to send out for translation.

2.3 Enabling Multilingual Support for Individual Fields

Before you can send content directly from Drupal TMGMT to Lionbridge onDemand, you must enable multilingual support for each field in each content type that you want to be able to send to onDemand for translation.

2 Getting Started with the Lionbridge Connector for Drupal TMGMT 2.3 Enabling Multilingual Support for Individual Fields

Note: By default, enabling multilingual support for content types automatically enables multilingual support for all the fields of that content type.

By default, the Connector supports sending out all the fields in the following default *content types* for translation:

- article
- basic page
- translatable node

You can configure other, custom fields for translation.

Note: Lionbridge does not guarantee that other, custom fields are supported.

To enable multilingual support for a field:

1. In Drupal, select **Structure > Content types** from the menu.

The **Content types** page opens.

2. In the **Operations** column, click **Manage fields** for a content type, for example for **Article**.

The **Manage fields** page opens, listing all the fields in that content type.

Manage	fields 🕸					
Edit	Manage fields	Manage for	rm display	Manage display	Devel	
Home » Admi + Add field	MACHINI	e » Content typ	es » Article	тург		OPERATIONS
Body	body		Text (f	formatted, long, with s	ummary)	Edit -
Comments	commen	t	Comm	ients		Edit •
Image	field_ima	ge	Image			Edit -
Tags	field_tag	5	Entity	reference		Edit 💌

3. In the **Operations** column, click **Edit** for the field to configure, for example for **Body**.

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

The **page** for the field settings opens.

Edit	Field settings		
lome » Ad	dministration » Structu	re » Content types » Article » Manage fields	
abel *			
Body			
lelp text			
istruction Ilowed HT his field s	s to present to the user TML tags: <a> <bi supports tokens.</bi 	below this field on the editing form. g> <code> <i> <ins> <pre> <q> <small> _{^{<tt> <im< td=""><td>ıg></td></im<></tt>}}</small></q></pre></ins></i></code>	ıg>
Exclude	from translations		
Require	10.11		
JINEQUILE	d field		
Users m	nay translate this field)	
Users n	d field nay translate this field	>	
Users m	nay translate this field	>	
Users m DEFAULT The de	nay translate this field VALUE fault value for this field	I, used when creating new content.	
DEFAULT The de Body (I	The difference of the second s	I, used when creating new content.	
DEFAULT The de Body (I B	a field hay translate this field TVALUE fault value for this field Edit summary) <i>I</i> ∞ ≪ :≣ 2≣	I, used when creating new content. 22 Image: Format Source	
Users m DEFAULT The de Body (I B	nay translate this field TVALUE fault value for this field Edit summary) <i>I</i> ∞ ∞ :≣ 1 2	f, used when creating new content.	
Users m DEFAULT The de Body (i B	nay translate this field I VALUE fault value for this field Edit summary) I ∞ ≪ :≣ 2≣	A, used when creating new content.	
DEFAULT The de Body (I B	a field hay translate this field TVALUE fault value for this field Edit summary) I ∞ ∞ := 1 2	A, used when creating new content.	
DEFAULT The de Body (I	in the different for the state of the different for the state of the	J, used when creating new content.	
DEFAULT The de Body (I B	In the difference of the diff	J, used when creating new content. Image: Pormat	5 7
DEFAULT The de Body (I B	I value for this field for value fault value for this field Edit summary) I ∞ ≪ :≣ 1 format Basic HTML	About text format	5 @
Users n DEFAULT The de Body (I B Text	I neid hay translate this field FVALUE fault value for this field Edit summary) I ∞ ∞ := 1= format Basic HTML ry input	A, used when creating new content.	5 0
Users m DEFAULT The de Body (I B Text	I meid hay translate this field VALUE fault value for this field Edit summary) I ∞ ∞ := 1 format Basic HTML ry input ows authors to input an	About text format	s @

- 4. Select the Users may translate this field check box.
- 5. Click Save settings.

Important: Repeat the previous steps for each field in each content type that you want to be able to send out for translation.

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

The Connector uses the Drupal TMGMT module's user interface for managing your translations with Lionbridge onDemand. You use the following pages to view manage your translations:

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

Page	How to Open	What It Displays	What You Can Do Here
Content page	Click the Content menu.	all content items, including those without an assigned language	view a list of items
Content overview page / Sources tab	Select Translation > Sources from the menu.	all items with an assigned language, both submitted and non submitted	view a list of items that have languages assigned
Job overview page / Jobs tab	Select Translation > Jobs from the menu.	all submitted jobs, including jobs that have finished	abort jobs, delete jobs, accept translations, open the Job page
Translation page / Cart tab	Select Translation > Cart from the menu.	all items that were added to the cart	select the target languages for a job and request translation, which opens the Job overview page
Job overview page (no displayed page name)	Click Request translation or Request translations in the following pages: Translations of page for an item Content overview page / Sources tab	a list of all items in a job, including word count, and fields for specifying the job settings	specify the job settings for the translation job for the specified target language
Job page (no displayed page name)	In the Job overview page / Jobs tab, click Manage .		authorize the quote for the translation job
Review Translation page (no displayed page name)	In the Job page, when the job is in Translated state, click Review .	source and target (translated) content	compare and update source content and its translation
View Translation page (no displayed page name)	In the Job page, when the job is in Accepted state, click View .	source and target (translated) content	compare source content and its translation

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

Screen captures of pages

Content page

Content 🕁					
Content Comment	s Files				
Home » Administration					
+ Add content					
Title	Conte	ent type	Published status	Language	
	- AI	ny - 🔻	- Any - 🔻	Japanese	•
Action Delete content Apply to selected items	•				
П тпе	CONTENT TYPE	AUTHOR	R STATUS	UPDATED	OPERATIONS
XX XXXX XXXX	Basic page	admin	Published	10/27/2017 - 20:	45 Edit •

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

Content overview page / Sources tab

Сог	Content overview (Content Entity) 🕸										
Home	Home » Administration » Translation » Translation Sources										
Choo Con	Content v										
Title	Source Langua - Any - 💌	ge Content type - Any -	Target lang	juage							
	Search	Cancel									
▼ OI	PERATIONS										
	Request translation Add to cart										
	TITLE (IN SOURCE LANGUAGE)	CONTENT TYPE	ENGLISH	GERMAN	FRENCH	ITALIAN	JAPANESE				
	Nick test 11-14	Article	A	×I	× 🔺	×	×				
	unpublished test	Article	A	× 🔺	× 🔺	×	×				
	My second test page	Basic page	A	××	×	×	×				
	My test page	Basic page		× I	××	××	×				
	DRUPAL TRANSLATION SOFTWARE	Basic page		~ I	~ I	×	×				
		Source status: Item status:	Source lang	uage 🛛 💥 Not tr Tin progress	anslated 🛛 🖌 T	ranslated ᠀	Translation Outdated				

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

Job Items	Jobs	Sources	Cart	Providers	Settings				
ne » Admin	istration » Tran	slation							
e	Source la	inguage		Target	t language			Provider	
Open jobs	- 💌 - Any -			▼ Gern	nan		•	- Any -	
Apply									
LABEL		FROM	то	PROVIDER	PROGRESS	WORDS	TAGS	CHANGED +	OPERATIONS
unpublis	hed test	English	German	Lionbridge Pseudo (nick)	2	4	2	Tue, 11/21/2017 - 19:48	Manage 💌
Nick test	11-14	English	German	Lionbridge Pseudo (nick)	2	10	2	Tue, 11/14/2017 - 15:48	Manage 💌
My secon more	id test page and	d 1 English	German	Lionbridge Pseudo (nick)	4	26	4	Thu, 11/02/2017 - 18:22	Manage -
DRUPAL SOFTWAR	TRANSLATION RE and 2 more	English	German	(Undefined)	Unprocessed	179	71	Fri, 10/27/2017 - 20:03	Submit -
DRUPAL SOFTWAR	TRANSLATION	English	German	Lionbridge Pseudo (nick)	2	153	67	Fri, 10/27/2017 -	Manage 👻

Job overview page / Jobs tab

Lionbridge Connector for Drupal 8 TMGMT Setup and User Guide Version 1.0

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

Translation page / Cart tab

Car	t 🕁								
Jo	b Items	Jobs	Sources	Cart	Providers	Settings			
Home	Home » Administration » Translation								
۲	TYPE				CONTE	NT		LANGUAGE	
	Content (A	Article)			unpubl	ished test		English	
	Content (E	Basic page)			My sec	ond test page		English	
V	Content (E	Basic page)			My test	page		English	
Enf The cas Reque Eng Gerr	orce source e source lang e the transla est translation lish	language guage is deter ation of the lar on into lange	rmined from the i nguage you selec uage/s	tem's source ted will be u	language. If you v sed as the source	vish to enforce a for the translatior	ifferent language you can job.	select one after ticking this checkbox. In suc	h
Fren Italia	ich an v tem's source Request tra	e language wi	II be the same as <u>Remove s</u>	the target la <u>elected</u>	nguage the item w <u>Empty cart</u>	vill be ignored.			

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

Job overview page (no displayed page name)

-

is job in order to identify it e	asily later on. Or leave it e	mpty to use the default one.		
Target language *	Total words	Total HTML tags		
French ~	26	4		
		JOB ITEMS		
		LABEL	ТҮРЕ	WORDS
) ~ hat will process the translatio	n.	My second test page	Content (Basic page)	14
		My test page	Content (Basic page)	12
		Load suggestions		
and 1 more				
GES				
	is job in order to identify it e Target language * French) hat will process the translatio and 1 more GES	is job in order to identify it easily later on. Or leave it e Target language * Total words French ~ 26	is job in order to identify it easily later on. Or leave it empty to use the default one. Target language * Total words French <	is job in order to identify it easily later on. Or leave it empty to use the default one. Target language ★ Total words 26 4

2.4 The Lionbridge Connector for Drupal TMGMT at a Glance

Job page (no displayed page name)

bel							
u can provide a label fo	or this job in order to identify	it easily later on. Or	leave it empty	to use the	e default one.		
ource language	Target language	Provider			Total words	Total	HTML tags
iglish	French	Lionbridge P	seudo (nick)		4	2	
reated							
ue, 11/21/2017 - 19:4	49						
JOB ITEMS							
JOB ITEMS	ТҮРЕ	PROGRESS	WORDS	TAGS	CHANGED		OPERATIONS
LABEL	TYPE est Content (Article)	PROGRESS 2	WORDS 4	TAGS 2	CHANGED Tue, 11/21/2017	- 20:39	OPERATIONS

Review Translation page (no displayed page name)

State Needs review	Job unpublished test	Provider Lionbridge Pseudo (nick)		
TITLE				
_	Source		Translation	
	unpublished test	1	XXXXXXXXXX XXXX	4
BODY				
Text	Source		Translation	
	B I @ @ := := ;	99 🖬 Format 🕞	B I ⇔ ≪ :≡ !≡ ୨୨ ⊑ Format -	•
	O Source		le Source	
	test test		XXXXX XXXXX	
		About text formats 🕜	About text formats 🔞	
Save as con	npleted Save	Validate	State: 🔀 Pending 🔺 Translated 🛛 🖋 Reviewe	d 🗸 Accepted

Job My test page	Provider Lionbridge Pseudo (nick)	English	Japanese	Tue, 11/21/2017 - 21:05	Accepted
TITLE					
×	Source My test page		Translation Xx xxxx xxxx		h
BODY					
Text S	Source B I = = := := ?? This is my test page, to test my transl	I Format - D Source ations. About text formate		국 := := 가가 교 Format K XDDX, XX XDDX XX XDXXDDDDDDDCX.	Source

View Translation page (no displayed page name)

Important concepts in Drupal TMGMT

Request translation	Opens the Job overview page, where you group items into a translation job and add job parameters.
Submit to provider	Drupal TMGMT creates a job to translate specified items into specified target language and sends it to a provider (the Connector).
Add to cart	Adds selected items to the Cart.

2.5 Drupal TMGMT Icon Legend

Drupal TMGMT uses icons to indicate the translation state/status of source- and target-language items.

Source state/status icons in Drupal TMGMT

The following icons indicate the translation state/status of source-language items.

lcon	Description
A	Indicates the source language of an item.
×	Source item has not been translated.
~	Source item has been translated.
0	The translation of the source item is outdated, because the source item was updated after it was translated.

Target state/status icons in Drupal TMGMT

The following icons indicate the translation state/status of target-language items.

lcon	Description			
	Translation has not been processed.			
X	Translation is in progress, or pending.			
	Translation is ready for review.			
~	Translation has been reviewed.			
×	Translation has been auto-accepted.			

2.6 Pre-Production Testing

After you complete the configuration, your Lionbridge Connector for Drupal TMGMT installation is ready for testing.

Once you have installed TMGMT and configured the Connector, we recommend adding our pseudo-translation service as a *provider* in Drupal TMGMT. This service enables you to test translations by automatically replacing every character in submitted content with the letter x. This enables you to test that the Connector is communicating correctly between Drupal TMGMT and Lionbridge onDemand, and it ensures that all the content you want translated is correctly extracted and handled by our services.

To add the pseudo-translation service as a provider in Drupal TMGMT:

1. In Drupal, select **Translation > Providers** from the menu.

The **Providers** page opens.

2.6 Pre-Production Testing

2. Click Add provider.

The Add Provider page opens.

	on » Translation » Providers
ibel *	
'seudo Translation	Drupal Machine name: pseudo_translation_drupal [Edit]
e label of the provid	ler.
escription	
he description of the	provider
Auto accont finich	of translations
This skips the revi	ed translations ewing process and automatically accepts all translations as soon as they are returned by the translation provide
and des altrates t	process and automatically accepts an manadons as soon as they are returned by the translation provide
ionbridge translate	
onbridge translato	II Y
ononinge translator	20170.0
IONBRIDGE TRANS	SLATOR PLUGIN SETTINGS
Liondemand end	point *
Please enter your l	Lionbridge liondemand endpoint url.
Lionbridge es	
Lionbridge acces	s key ID *
Lionbridge acces	s key ID *
Please enter your l	ionbridge Access Key ID.
Please enter your l	Lionbridge Access Key ID. s key *
Please enter your I	Lionbridge Access Key ID. s key *
Please enter your I Lionbridge acces Please enter your I Please enter your I	ionbridge Access Key ID. s key * ionbridge Access Key.
Please enter your I Lionbridge acces Please enter your I Please enter your I Purchase order n	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber *
Please enter your I Lionbridge acces Please enter your I Please enter your I Purchase order n 123456	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber *
Please enter your l Please enter your l Please enter your l Purchase order n 123456 Please enter your l	ionbridge Access Key ID. ionbridge Access Key. ionbridge Access Key. umber * ionbridge Purchase Order Number.
Please enter your l Please enter your l Please enter your l Please enter your l Purchase order n 123456 Please enter your l	ionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number.
Please enter your I Lionbridge acces Please enter your I Please enter your I Purchase order n 123456 Please enter your I EMOTE LANGUAG	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINGS
Please enter your I Please enter your I Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINGS
Please enter your i Lionbridge acces Please enter your i Please enter your i Purchase order n 123456 Please enter your i REMOTE LANGUAG Here you can special	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINGS Cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en)	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINCS cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINCS cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de)	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINCS cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINCS cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de Erench (fr)	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINGS cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de French (fr)	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINGS cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de French (fr) fr	is key ID *
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de French (fr) fr Italian (it)	is key ID * Lionbridge Access Key ID. s key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINCS cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de French (fr) fr Italian (it) it	is key ID *
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de French (fr) fr Italian (it) it Japanese (ia)	s key ID *
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spec English (en) en German (de) de French (fr) fr Italian (it) it Japanese (ja)	is key ID * Lionbridge Access Key ID. is key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINCS Cify mappings of your local language codes to the translator language codes.
Please enter your I Lionbridge acces Please enter your I Purchase order n 123456 Please enter your I Purchase order n 123456 Please enter your I REMOTE LANGUAG Here you can spe English (en) en German (de) de French (fr) fr Italian (it) it Japanese (ja) ja	is key ID * Lionbridge Access Key ID. is key * Lionbridge Access Key. umber * Lionbridge Purchase Order Number. ES MAPPINCS Cify mappings of your local language codes to the translator language codes.

3. Enter the following information:

Field	Description			
Label	Your name for the Lionbridge Connector in Drupal TMGMT. This is what is displayed to users who select a translation provider ("provider") when sending out content for translation.			
Description	A description of the provider.			
Auto accept finished translations	 Indicates whether to automatically accept all completed translations. To automatically accept all translations without reviewing them first, select this check box. To review translations before accepting them, clear this check box. 			
Provider plugin	Select Lionbridge translator from the dropdown list. This is the Drupal plug-in for the Lionbridge on Demand translation services.			
Lionbridge Tra	nslator Plugin Settings			
Liondemand endpoint	<pre>Enter your Lionbridge onDemand endpoint URL, for example: https://yourname.developer-sandbox.liondemand.com.You receive this from Lionbridge after creating your account.</pre> To create your account, visit: <u>https://developer-sandbox.liondemand.com/accounts/register/</u> .			
Lionbridge access key ID	 Enter your Lionbridge access key ID. You can obtain this after you register your Lionbridge onDemand endpoint URL. To obtain your Lionbridge access key ID, sign in to the Lionbridge onDemand website: <u>https://developer-sandbox.liondemand.com/</u>. In the Your Profile page, API Information section, click Create New Key. 			
Lionbridge access key	 Enter your Lionbridge access key. You can obtain this after you register your Lionbridge onDemand endpoint URL. To obtain your Lionbridge access key, sign in to the Lionbridge onDemand website: <u>https://developer-sandbox.liondemand.com/</u>. In the Your Profile page, API Information section, click Create New Key. 			
Purchase order number	Enter: 123456.			

Note: An asterisk (*) indicates a required field.

4. In the **Remote Languages Mappings** section, you map each language in Drupal TMGMT to the corresponding onDemand language code.

Each text box in this section has a label with the language name and code of each language set up in the Drupal TMGMT Languages page. (To open this page, select **Configuration > Regional and language > Languages** from the menu.)

For each language, select the onDemand language code corresponding to the Drupal language. The language codes displayed are specified in your configured onDemand endpoint.

5. Click Save.

The **Providers** page opens, displaying the provider you just created.

Providers 🟠						
Job Items	Jobs	Sources	Cart	Providers	Settings	
Home » Administr	lome » Administration » Translation					
LABEL					PROVADER	Show row weight
LABEL					ROVIDER	OPERATIONS
🕂 Lionbridge	Pseudo (nick))		L	ionbridge translat.	or Edit -
🕂 Lionbridge	Testing (tim)			ι	ionbridge translat.	or Edit -
🕀 Lionbridge	Testing Pseu	do (lisa)		L	ionbridge translat.	or Edit -
+ Lionbridge	Testing Pseu	do (lisa2)		ι	ionbridge translat.	or Edit -
Save						

6. In the **Operations** column, click **Edit** beside the provider you just created, so that you can finish configuring your new provider. (Certain fields in Drupal TMGMT are not available when adding a provider.)

The **Edit** page opens, displaying the provider you just created.

6. Scroll down to the **Lionbridge Translator Plugin Settings** section, and enter the following information.



Field	Description		
Default translation service	Select Pseudo-translation drupal from the dropdown list.		
Default currency	Select the default currency for transactions with Lionbridge onDemand.		

7. If you want to add another provider to support another workflow, repeat the steps above.

We recommend sending only a few pages for translation in one language as an initial test. For detailed instructions, see "Sending Content to Lionbridge onDemand" on page 34. Once successful, you can send as many languages as required.

If you have any concerns or questions, please contact Lionbridge Connector Support. For details, see "How to Contact Lionbridge Connector Support" on page 8.

3 Sending Content to Lionbridge onDemand

Before you start sending content to Lionbridge onDemand for translation, make sure you have completed the following tasks:

- Lionbridge onDemand has been added as a provider in Drupal TMGMT. For detailed instructions, see "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11.
- All relevant content types are configured for translation. For detailed instructions, see "Enabling Multilingual Support for Content Types on your Site" on page 16.
- All relevant *fields* are configured for translation. For detailed instructions, see "Enabling Multilingual Support for Individual Fields" on page 17.
- You have specified the language of the content to translate. You can do this while creating the content or afterward. For detailed instructions, see "Specifying a Language for Content" on page 35.

Which content?

When you send out content for translation, you send out one or more *items* of the following default *content types* for translation:

- article
- basic page
- translatable node

Note: Lionbridge does not guarantee that other, custom content types are supported.

You can send out both published and unpublished items for translation.

How to send?

There are different ways to approach sending out content for translation:

- You can send out one item or multiple items for translation.
- You can send out items for translation into one target language or into multiple target languages.
- You can send items either directly to Lionbridge onDemand or send them first to the Cart.

When you send out content for translation from Drupal TMGMT to Lionbridge onDemand, you complete the following general steps:

1. Optional. Send content to the *Cart*.

Important: The Cart facilitates collecting multiple items and grouping them for translation into jobs. This optimizes the translation process, and it is the recommended method for translating multiple items efficiently.

2. Submit content to the Connector.

3 Sending Content to Lionbridge onDemand

- For instructions on submitting items directly to the Connector, see "Submitting Content Directly to the Connector" on page 38.
- For instructions on using the Cart to collect items before submitting them to the Connector, see "Submitting Content to the Connector via the Cart" on page 45.

When you submit items to the Connector, Drupal TMGMT automatically creates a separate translation job for each target language. For example, if you want to translate an item into three different languages, Drupal TMGMT will create three separate translation jobs.

3. Authorize the quote for the translation job. For detailed instructions, see "Authorizing the Quote for a Translation Job" on page 54.

The Connector then sends the authorized job to Lionbridge onDemand for translation.

Recommendation: Do not explicitly use Drupal TMGMT's built-in **Save Job** functionality, because it adds additional steps without adding any value when using the Lionbridge Connector. Instead, use the Cart to group multiple items together before sending them out for translation. Drupal TMGMT automatically creates a job for each group of items that it sends together for translation into the same target language.

Best practice: Optimize sending out content for translation. For large sites, do not send out translation by individual item. Instead, add items to the Cart and then send out multiple items for translation as a single job.

3.1 Specifying a Language for Content

You must specify a language for content before you submit to onDemand, because onDemand must know the source and target languages for all translation jobs. The language you specify is the *source* language for the translation job. The translators translate this content into the *target* languages.

- You can specify a language for an individual item:
 - while creating the item, as described in "Specifying a Language while Adding an Item" on page 35.
 - after creating the item, by editing it, as described in "Specifying a Language while Editing an Item" on page 37.
- You can specify the language for multiple items in the Cart, when you submit them to the Connector, by selecting the Enforce source language check box. For detailed instructions, see "Submitting Items in the Cart to the Connector" on page 50.

Important: To specify a language for content, your site must be set up for multiple languages. If you cannot specify a language, contact your Drupal administrator.

3.1.1 Specifying a Language while Adding an Item

You can specify a language while adding an item to your site.

To specify a language while adding an item:

1. Select **Content > Add content** from the menu to create a new item.

3 Sending Content to Lionbridge onDemand

The Add Content page opens.

A	Add content 🏠					
Ho	me					
Ø	Article					
	Use <i>articles</i> for time-sensitive content like news, press releases or blog posts.					
Ø	Basic page					
	Use <i>basic pages</i> for your static content, such as an 'About us' page.					
Ø	Translatable node					
	Content type for translatable content.					

2. Click the link for the content type to create. For example, click the **Basic page** link.

The **Create <***content type***>** page opens. For example, the **Create Basic page** page opens.

Lifeate Basic page হর Home » Add content	
Title * Language English English German F= 1= P Fa Format - P Source	<i>Last saved:</i> Not saved yet Author: admin Revision log message
French = = 99 Las Pointat • Los Source	Briefly describe the changes you have made. MENU SETTINGS URL PATH SETTINGS AUTHORING INFORMATION
Text format Basic HTML About text formats Save and publish • Preview	PROMOTION OPTIONS

- 3. In the Language dropdown list, select the language of the content.
- 4. Create your content and click **Save**.
3.1.2 Specifying a Language while Editing an Item

You can specify a language while editing an item.

To specify a language while editing an item:

- 1. Do one of the following:
 - Click the Content menu to open the Content page, and then in the Operations column, click Edit for the item to edit. If necessary, you can filter the list of content items by title, content type, published status, and language, and then click Filter.

Cor	ntent f	ን									
Co	ontent	Comments	Files								
Home	» Adminis	tration									
+ A	dd conten	3									
Title			Content ty	pe	Published status	Language					
			- Any -	~	– Any – 🗸 🗸	– Any –		~			
Fil	lter										
Action											
Delet	e content		~								
A	oply to se	lected items									
	TITLE				CONTENT TY	Æ	AUTHOR	STATUS	UPDATED	•	OPERATIONS
	DRUPAL	TRANSLATION SO	FTWARE		Basic page		admin	Published	09/29/2017 - 13:01		Edit 🔹
	XXXXXXXX	xxxxxxxxxxx xxx	xxxxxxx		Basic page		admin	Published	09/29/2017 - 13:01		Edit •

In the location for the item, click the Edit tab.



The Edit <content type> page opens. For example, the Edit Basic page page opens.

Edit Basic	Dage DRUP	AL TRANSLA	TION SOFT	WARE 😭			
View	dit Delete	Revisions	Translate	Devel			
Home » DRUPAL T	RANSLATION SOFT	WARE	1				
Title * DRUPAL TRANSL Language English	ATION SOFTWARE						Published Last saved: 09/29/2017 - 13:01 Author: admin Create new revision (all languages) Revision log message (all languages)
Italian Japanese B e To manage tra	R :≣ 2≣ ?? nslation you nee	☑ Format • d an integrated so	Source	1 AND a conne	cted network of transla	ators.	
Translation M	anagement Softv	vare + Largest Tra	unslation Netwo	ork			Briefly describe the changes you have made
• costs go up eve • translators ref	e gives a great de ery month as word use to use the limit	mo, but after you volume grows ed tool – it slows the	m down and they	nts in: make.less mone			MENU SETTINGS TRANSLATION

- 2. In the Language dropdown list, select the language of the content.
- 3. Click the appropriate **Save** button, depending on whether the item is published or unpublished.

3.2 Submitting Content Directly to the Connector

You can submit content from Drupal TMGMT directly to the Connector. This creates one job for each target language. You must then authorize the quote for each job so that the Connector sends it out to Lionbridge onDemand for translation.

When you submit content directly to the Connector, you complete the following general steps:

- 1. You submit one or multiple items to a *provider* (Drupal TMGMT's term for the Connector, or a connector to another translation provider). This creates one translation job for each target language. For detailed instructions, see:
 - "Submitting One Item Directly to the Connector" on page 39
 - "Submitting Multiple Items Directly to the Connector" on page 42
- 2. You authorize the quote for each translation job, so that the Connector can send it to Lionbridge onDemand. For detailed instructions, see: "Authorizing the Quote for a Translation Job" on page 54.

3.2.1 Submitting One Item Directly to the Connector

You can submit one item directly to the Connector. Drupal TMGMT creates a separate translation job for each target language. Afterward, you must authorize the quote for each job before the Connector sends it out to Lionbridge onDemand.

To submit one item immediately to the Connector:

1. In the location for the item, click the Translate tab.



The Translations of page opens.

Trai	nslations of	DRUPAL	TRANSLAT	ION SOFT	WARE 🕁			
Vi	ew Edit	Delete	Revisions	Translate	Devel			
Home	» DRUPAL TRANSLA	ATION SOFTWA	RE					
OPER	ATIONS Request translati	ion A	dd to cart	There are 0 item:	s in the translation	cart.		
	LANGUAGE		TRANS	LATION		STATUS	PENDING TRANSLATIONS	OPERATIONS
	English (Original	language)	DRUPA	L TRANSLATION	SOFTWARE	Published	Source	Edit
	Italian		n/a			Not translated	In progress	Add
	German		xxxxxx	* xxxxxxxxxxxx	xxxxxxxxx	Published	None	Edit -
	Frensh		xxxxxx	(xxx xxxx	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Published	None	June Portuga

This page displays all the languages set up for your site.

In the example above, the source language of the content is English. The Italian, German, and French languages are also set up for your site.

2. Select the check boxes for the languages into which you want to translate the item.

Tip: To select all available languages, select the check box in the column header.

Note: Do not click the **add translation** link for a language, because this opens the **Create** *<******content type>* page, where you can enter the translation manually, instead of sending out the content for translation.

3. Click **Request translation**.

The **Checkout** page opens. A message at the top states that you need to check out the jobs. The number of jobs you need to check out is the same as the number of target languages you selected earlier. Recall that Drupal TMGMT creates a separate job for each target language.

DRUPAL TRAN	SLATION SOFTWAR	E (English to G	erman, Unproce	essed) ක්		
Home » Administration	» Translation » Job overview					
✓ 2 jobs need to be	e checked out.					
Label	or this job in order to identify it (easily later on. Or leave it e	mpty to use the default one	t.		
Source language English	Target language ★ German ∨	Total words	Total HTML tags 67			
CONFIGURE PROVIDER	٤		J	OB ITEMS		
Provider *				LABEL	ТҮРЕ	WORDS
Lionbridge Pseudo (The configured provid	(nick) ~ der that will process the translation	on.		DRUPAL TRANSLATION SOFTWARE	Content (Basic page)	153
CHECKOUT SETTIN	IGS			Load suggestions		
DRUPAL TRANSL	ATION SOFTWARE					
TRANSLATION JOB ME	SSAGES					
There are no messag	ges yet in this Job.	inh Delate			State: The progress	A Needs rev

4. Use this page to specify the job settings for the translation job for the specified target language.

Field	Description
Label	Optional. You can enter a name for the translation job. This is the name that is displayed in Drupal. If you leave this blank, the default job name is the name of the item.
Target language	Select the target language for the job. You can select any of the target languages you specified earlier, in step 2.
Total words	Read only. The number of words in the item.

Field	Description
Total HTML tags	Read only. The number of HTML tags in the item.

- 5. Optional. Click **Load suggestions** to display the **Suggestions** section, where Drupal TMGMT lists any similar items that you can send out for translation.
- 6. In the **Configure Provider** section, in the **Provider** list, select the provider you added for Lionbridge onDemand in "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11.

Tip: There may be multiple providers if your company has set up multiple workflows to use with onDemand. For example, there may be one workflow with approvals and one workflow without approvals.

- 7. Optional. In the **Checkout Settings** section, in the **Project Title** field, you can modify the project name. By default, the project name is the name of the item. This is the project name in onDemand.
- 8. Do one of the following:
 - If you selected multiple target languages for this item in step 2, and this is not the last one to submit, then click Submit to provider and continue.
 - If you selected one target language for this item in step 2, or if you selected multiple target languages but this is the last one to submit, then click Submit to provider.

Drupal TMGMT creates a job to translate this item into this target language.

9. If you clicked **Submit to provider and continue**, then this page reopens for the next target language to process. Repeat steps 4-8 for each target language.

A **message** at the top of the page states that the job has been submitted and the quote is ready for approval. Optional. You can click the **View on Lionbridge** link to open the Lionbridge onDemand site, where you can view your quote.



10. If you clicked **Submit to provider**, then the **Translations of** page re-opens, displaying a message at the top of the page that the job has been submitted and the quote is ready for approval. Optional. You can click the **View on Lionbridge** link to open the Lionbridge onDemand site, where you can view your quote.

Tran	slations of	DRUPAL	TRANSLAT	ION SOFT	WARE 🕁			
Vie	w Edit	Delete	Revisions	Translate	Devel			
Home ×	DRUPAL TRANSLA	TION SOFTWA	RE					
~ 1	job has been subm Quote ready for ap	itted. proval: View or	n Lionbridge					
OPER/	ATIONS Request translati	on A	dd to cart	There are 0 item:	in the translation	cart.		
	LANGUAGE		TRANS	LATION		STATUS	PENDING TRANSLATIONS	OPERATIONS
	English (Original	language)	DRUPA	L TRANSLATION	SOFTWARE	Published	Source	Edit
	German		XXXXXX	x xxxxxxxxxxxxxx	xxxxxxxx	Published	In progress	Edit •
	French	-	XXXXXX	x xxxxxxxxxxxxx	xxxxxxx	Published	In progress	Edit

You can now view the jobs you submitted on the **Job overview** page (**Jobs** tab). You must authorize the quote for each job so that the Connector sends it out to Lionbridge onDemand for translation. For detailed instructions, see "Authorizing the Quote for a Translation Job" on page 54.

3.2.2 Submitting Multiple Items Directly to the Connector

You can submit multiple items directly to the Connector. Drupal TMGMT creates a separate translation job for each target language. Afterward, you must authorize the quote for each job before the Connector sends it out to Lionbridge onDemand.

To submit multiple items immediately to the Connector:

1. Select Translation > Sources on the menu to open the Content overview page (Sources tab).

Co	ntent o	verview	(Content	Entity)	☆						
	Job Items	Jobs	Sources	Cart	Providers	Settings					
Hon Coo Title	e > Administ ose source itent ~ e ERATIONS Request t	ration » Tran	Source Langu	age Cont - Ar cart	ent type ıy - V	Target language - Any - v	Search	Cancel			
	TITLE (IN	SOURCE LA	NGUAGE)		CONT	ENT TYPE	ENGLISH	GERMAN	FRENCH	ITALIAN	JAPANESE
	My secon	d test page			Basic	page	÷	×	×	×	×
	My test p	age			Basic	page	÷	×	×	×	×
	DRUPAL T	RANSLATIO	N SOFTWARE		Basic	page	÷	~ I	~ I	×I	×
							Source status Item status:	: 🛖 Source language	× Not translated progress	✓ Translated	Translation Outdated

Tip: Items are displayed in this page only if they have a language assigned. If the item you want to translate is not displayed here, click the **Content** menu to open the **Content overview** page. Then click the **edit** link beside the item and assign a language. For detailed instructions, see "Specifying a Language while Editing an Item" on page 37.

In this example, there are two untranslated items.

- 2. Optional. Use the filter bar at the top of the page to locate the items to send to the Connector and then click **Search**.
- 3. Select the check boxes of the items to send for translation.
- 4. Click Request translation.

The **Checkout** page opens for the items you selected. If you selected multiple target languages, then only the first one is displayed. A message at the top states that you need to check out the jobs. The number of jobs you need to check out is the same as the number of target languages you selected earlier. Recall that Drupal TMGMT creates a separate job for each target language.

My second test p	page and 1 more (English to ?, U	Inprocessed	l) ☆				
Home » Administration » Tr	ranslation » Job overview							
✓ One job needs to be	checked out.							
Label								
You can provide a label for th Source language English	his job in order to identify it ea Target language * German ~	sily later on. Or leave it er Total words 26	mpty to use the defa Total HTML 4	ault one. tags				
CONFIGURE PROVIDER				JO	B ITEMS			
Provider * Lionbridge Pseudo (nick	k) ~				LABEL	ТҮРЕ		WORDS
The configured provider t	that will process the translation				My second test page	Content (Basic page)		14
CHECKOUT SETTINGS					My test page	Content (Basic page)		12
Project title				(Load suggestions)		
My second test page	e and 1 more							
TRANSLATION JOB MESSA	IGES							
There are no messages	yet in this Job.							
Submit to provider	Save job Dele	<u>te</u>				State:	In progress	A Needs review

5. Use this page to specify the job settings for the translation job for the specified target language.

Field	Description
Label	Optional. You can enter the job name. This is the name that is displayed in Drupal. If you leave this blank, the default job name starts with the name of the first item.
Target language	Select the target language for the job. You can select any of the target languages set up for your site.
Total words	Read only. The number of words in the selected items.
Total HTML tags	Read only. The number of HTML tags in the selected items.

6. In the **Configure Provider** section, in the **Provider** list, select the provider you added for Lionbridge onDemand in "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11.

Tip: There may be multiple providers, for example, if your company set up multiple workflows to use with onDemand. For example, there may be one workflow with approvals and one without approvals.

7. Optional. In the **Checkout Settings** section, in the **Project Title** field, you can modify the project name. By default, the project name is the name of the first item. This is the project name in onDemand.

8. Click Submit to provider.

Drupal TMGMT creates a job to translate these items into this target language.

The **Content overview** page reopens.

Со	ntent o	verview	(Content	Entity)	☆						
J	ob Items	Jobs	Sources	Cart	Providers	Settings					
Home	e » Administ	ration » Trar	nslation								
~	Job has be Quote read	en submitte Jy for appro	d. val: View on Lion	bridge							
Choo	tent v]									
Title			Source Langu	age Conte	y - v	Target language	Search	Cancel			
OPE	RATIONS Request t	ranslation	Add to	cart							
	TITLE (IN	SOURCE LA	NGUAGE)		CONT	ENT TYPE	ENGLISH	GERMAN	FRENCH	ITALIAN	JAPANESE
	My secon	d test page			Basic	page	÷	×I	×	×	×
	My test p	age			Basic	page	÷	× I	×	×	×
	DRUPAL T	RANSLATIO	N SOFTWARE		Basic	page	A	 ✓ X 	~ 1	×I	×
							Source status: Item status:	☆ Source language Needs review	X Not translated n progress	✓ Translated	Translation Outdated

9. If you want to submit these items for translation to another target language, repeat steps 3-8 for that language.

You can now view the job or jobs you submitted/checked out on the **Job overview** page (**Jobs** tab). You must authorize the quotes for these jobs so that the Connector sends them out to Lionbridge onDemand. For detailed instructions, see "Authorizing the Quote for a Translation Job" on page 54.

3.3 Submitting Content to the Connector via the Cart

The *Cart* is a place to collect items for translation before sending them to the Connector, which automatically groups them into jobs.

Using the Cart has the following advantages:

- If the person with the authority to send content for translation from the Cart manages your organization's translation budget, it can help control translation costs and the translation process.
- You may not want to send out each item individually as soon as you finish reviewing it. The Cart facilitates your management of reviewed content, so that you do not forget about sending individual reviewed items for translation.
- Lionbridge onDemand prefers receiving fewer but larger batches of content to translate, rather than individual items, as this facilitates project preparation, resource assignment, and file analysis.
- If you want to translate many items into multiple languages, but you want to translate into only one target language at a time, this is a good way to manage that process.

If you or your colleagues have added items to the Cart, you must access it to submit the items to the Connector.

Note: If you do not send out items from the Cart to the Connector and authorize the quotes for the corresponding jobs, then the Connector does not send out the translation jobs to Lionbridge onDemand.

When you use the Cart to manage your translation process, you complete the following general steps:

- 1. You add items to the Cart, as described in:
 - "Adding One Item to the Cart" on page 46
 - "Adding Multiple Items to the Cart" on page 48

Optional. You can also remove items from the Cart, if you decide not to translate them. For detailed instructions, see "Removing Items from the Cart" on page 50.

- 2. You submit items from the Cart to the Connector, as described in "Submitting Items in the Cart to the Connector" on page 50. You can send out one, multiple, or all items from the Cart at one time. This step creates one job for each target language.
- 3. You authorize the quote for each translation job, so that the Connector sends it out to Lionbridge onDemand for translation. For detailed instructions, see "Authorizing the Quote for a Translation Job" on page 54.

3.3.1 Adding One Item to the Cart

You can add one item to the Cart, so that later you can submit it to the Connector. For an explanation of using the Cart to submit content to the Connector, see "Submitting Content to the Connector via the Cart" on page 45.

To add one item to the Cart:

1. In the location for the item, click the Translate tab.



The Translation of page opens.

View Edit Delete Revisions Translate Devel Home > DRUPAL TRANSLATION SOFTWARE OPERATIONS COPERATION Add to cart There are 0 items in the translation cart. LANGUAGE TRANSLATION STATUS PENDING TRANSLATIONS English (Original language) DRUPAL TRANSLATION SOFTWARE Published Source Edit German XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Tra	ranslations of DRUPAL TRANSLATION SOFTWARE 🏠												
Add to cart There are 0 items in the translation cart. OPERATIONS Request translation Add to cart There are 0 items in the translation cart. Image:	Vi	ew Ed	t Delete	Revisions	Translate	Devel								
OPERATIONS Request translation Add to cart There are 0 items in the translation cart. LANGUAGE TRANSLATION STATUS PENDING TRANSLATIONS OPERATIONS English (Original language) DRUPAL TRANSLATION SOFTWARE Published Source Edit German XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Home	» DRUPAL TRA	NSLATION SOFTWA	RE										
Request translation Add to cart There are 0 items in the translation cart. LANGUAGE TRANSLATION STATUS PENDING TRANSLATIONS OPERATIONS English (Original language) DRUPAL TRANSLATION SOFTWARE Published Source Edit German XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	OPER	ATIONS												
LANGUAGE TRANSLATION STATUS PENDING TRANSLATIONS OPERATIONS English (Original language) DRUPAL TRANSLATION SOFTWARE Published Source Edit German XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		Request tra	Islation A	dd to cart	here are 0 items ir	the transla	tion cart.							
English (Original language) DRUPAL TRANSLATION SOFTWARE Published Source Edit German XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		LANGUAGE		TRANSI	ATION		5	STATUS	PENDING TRAN	SLATIONS	OPERATIONS			
German XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		English (Ori	ginal language)	DRUPAI	TRANSLATION SC	FTWARE	F	Published	Source		Edit			
French XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		German		xxxxxx	*****	XXXXXX	P	Published	In progress		Edit •			
Italian n/a Not translated In progress		French		xxxxxx	. xxxxxxxxx xx	XXXXXX	F	Published	In progress		Edit -			
		Italian		n/a			Ν	Not translated	In progress		Add			
☐ japanese n/a Not translated None		Japanese		n/a			Ν	Not translated	None		Add			

This page displays all the languages set up for your site.

In the example above, the source language of the content is English. Japanese is also set up for your site, but there is no Japanese language version.

2. Select the check boxes for the languages to translate, and click Add to cart.

A message at the top of the **page** states that the content source was added to the Cart.

Tra	Translations of DRUPAL TRANSLATION SOFTWARE ☆											
Vi	iew Edit	Delete	Revisions	Translate	Devel							
Home	Home > DRUPAL TRANSLATION SOFTWARE											
~	✓ 1 content source was added into the cart.											
OPER	OPERATIONS											
	Request translation Add to cart There is 1 item in the translation cart including the current item.											
	LANGUAGE		TRANS	LATION			STATUS	PENDING TRANSLATIONS	S OPERATIONS			
	English (Original	language)	DRUPA	L TRANSLATION S	SOFTWARE		Published	Source	Edit			
	German		XXXXXX	(XXXXXXXX		Published	In progress	Edit •			
	French		XXXXXX	(000000000		Published	In progress	Edit			
	Italian		n/a				Not translated	In progress	Add			
	Japanese		n/a				Not translated	None	Add			

You can click the **cart** link in the message to open the Cart and view the contents.

For detailed instructions on viewing and sending out items from the Cart, see "Submitting Items in the Cart to the Connector" on page 50.

3.3.2 Adding Multiple Items to the Cart

You can add multiple items to the Cart, so that later you can submit them to the Connector. For an explanation of using the Cart to submit content to the Connector, see "Submitting Content to the Connector via the Cart" on page 45.

To add multiple items to the Cart:

1. Select **Translation > Sources** from the menu or click the **Sources** tab (if it is displayed) to open the **Content overview** page / **Sources** tab.

Con	ntent ov	erview	(Content	Entity)	5~7						
CON	item o		(content	Linery)	~						
Jo	b Items	Jobs	Sources	Cart	Providers	Settings					
Home	» Administ	ration » Tran	slation								
Choos Conte	hoose source Content ~										
Title			Source Lang	lage Cont	ent type	Target language					
			- Any - V	- An	iy - ~	– Any – 🗸	Search	Cancel			
OPER	Request t	ranslation	Add to	cart							
	TITLE (IN	SOURCE LAN	IGUAGE)		CONT	ENT TYPE	ENGLISH	GERMAN	FRENCH	ITALIAN	JAPANESE
	My second	d test page			Basic	page	A	×I	×	×	×
	My test pa	age			Basic	page	A	××	×	×	×
	DRUPAL T	RANSLATION	SOFTWARE		Basic	page	A	~ I	~ I	×I	×
							Source status:	A Source language	imes Not translated	✓ Translated	Translation Outdated
							Item status:	🔺 Needs review 🛛 🎽	In progress		

2. Select the check boxes for the items and click Add to cart.

A message box at the top of the page states that the selected items were added to the Cart.

For detailed instructions on viewing and sending out items from the Cart, see "Submitting Items in the Cart to the Connector" on page 50.

3.3.3 Removing Items from the Cart

If there are items in the Cart that you do not want to send out for translation, you can remove them from the Cart. This removes all jobs based on those items from the **Cart**.

Cart	t &								
Jol	b Items	Jobs	Sources	Cart	Providers	Settings			
Home > Administration > Translation									
\checkmark	TYPE				CONT	ENT		LANGUAGE	
Content (Basic page)		My se	cond test page		English				
Content (Basic page) My test page English					English				
Enforce source language The source language is determined from the item's source language. If you wish to enforce a different language you can select one after ticking this checkbox. In such case the translation of the language you selected will be used as the source for the translation job.									
Request translation into language/s English German French Italian V									
If the it	tem's source Request tra	e language wi	II be the same as <u>Remove s</u>	the target la	nguage the item w	vill be ignored.			

To remove some, but not all, items from the Cart:

- 1. If the Cart is not already open, select **Translation > Cart** from the menu to open it.
- 2. Select the check boxes for the items to remove from the Cart.
- 3. Click Remove selected.

A message at the top of the page confirms that the selected jobs were removed from the Cart.

To remove all items from the Cart:

- 1. If the Cart is not already open, select **Translation > Cart** from the menu to open it.
- 2. Click Empty cart.

A message at the top of the page confirms that all the jobs were removed from the Cart.

3.3.4 Submitting Items in the Cart to the Connector

After you have added items to the Cart, you can submit them to the Connector. For instructions on adding items to the Cart, see "Adding One Item to the Cart" on page 46 and "Adding Multiple Items to the Cart" on page 48.

Tip: The Cart tab displays the number of items in the Cart that have not yet been sent out for translation.

To submit items that are in the Cart to the Connector:

1. If the **Cart** is not already open, then select **Translation > Cart** from the menu or click the **Cart** tab to open it.

Cart 🕁	Cart ☆									
Job Items	Jobs	Sources	Cart	Providers	Settings					
Home » Administ	Home > Administration > Translation									
🗹 ТҮРЕ	TYPE CONTENT LANGUAGE									
Content (Content (Basic page)				cond test page		English			
Content (Basic page)			My tes	it page		English			
Enforce source The source lang the translation	Enforce source language The source language is determined from the item's source language. If you wish to enforce a different language you can select one after ticking this checkbox. In such case the translation of the language you selected will be used as the source for the translation job.									
English ^ German French Italian v										
If the item's source Request tr	e language wi	II be the same as	the target la	nguage the item w Empty cart	rill be ignored.					

The following information is displayed about items in your cart:

Column	Description
Туре	The content type of the item.
Content	The title of the item.
Language	The source language of the item.

2. Select the check boxes of items in your cart to send out for translation.

Tip: To select all the items in your cart, select the check box in the column heading.

3. Optional. Select the **Enforce source language** check box. This enables you to change the language specified for an item before sending it out for translation. It displays the **Source Language** dropdown list, where you can change the source language specified for an item.

Source language								
English	X							
English	4							
German								
French								
Italian								
Japanese								

Best practice: In general, you should specify the language while creating or editing the item, as described in "Specifying a Language for Content" on page 35. Therefore, selecting this check box should not be necessary.

- 4. In the **Request translation into language/s** list, select the target languages, into which to translate the content.
- 5. Click Request translation.

(Cart ☆									
	Job	Items	Jobs	Sources	Cart	Providers	Settings			
н	Home > Administration > Translation									
	TYPE CONTENT LANGUAGE									
	Content (Basic page)			My see	cond test page		English			
	Content (Basic page) My test page English					English				
	Enforce source language The source language is determined from the item's source language. If you wish to enforce a different language you can select one after ticking this checkbox. In such case the translation of the language you selected will be used as the source for the translation job.									
R () If	Request translation into language/s English German French Italian v If the item's source language will be the same as the target language the item will be ignored.									
	R	equest tra	anslation	Remove s	elected	<u>Empty cart</u>				

This creates one job for each specified target language. If there are multiple items in the cart, they are combined into a single job. For example, suppose there are two items (Item A and Item B) in the cart that you want to translated into three target languages (French, German, Polish). In this scenario, Drupal TMGMT creates three jobs, one for each language. Each job contains two items.

The **Job overview** page opens. A message at the top states that you need to check out the jobs. The number of jobs you need to check out is the same as the number of target languages you selected earlier. Recall that Drupal TMGMT creates a separate job for each target language.

u bel	nave it empty to use the default one.					
nurce language Target language * Total w Inglish French ~ 26	s Total HTML tags 4					
CONFIGURE PROVIDER	JOB ITEMS					
Provider * Lionbridge Pseudo (nick) ~ The configured provider that will process the translation.	LABEL My second test page	TYPE Content (Basic page)	WORDS			
CHECKOUT SETTINGS Project title	My test page	My test page Content (Basic page)				
My second test page and 1 more						
TRANSLATION IOB MESSAGES						
(RANSLATION JOB MESSAGES) There are no messages yet in this Job.						

6. Use this page to specify the job settings for the translation job for the specified target language.

Field	Description
Label	Optional. You can modify the job name. By default, the job name starts with the name of the first item selected from the cart. This is the name that is displayed in Drupal.
Source language	Read only. The source language of the content.
Target language	Select the target language for the job. You can select any of the target languages you specified earlier, in step 4, in the Translation page. Reminder: There is only one target language per job.
Total words	Read only. The number of words in the selected items.

Field	Description
Total HTML tags	Read only. The number of HTML tags in the selected items.

- 7. Optional. In the Job Items section, you can delete any items from your job.
- 8. Optional. Click **Load suggestions** to view any other items that may be suitable to include in this job. The **Suggestions** sub-section opens, displaying any suggested items to check out with these items. To add suggested items, select the corresponding check boxes.
- 9. In the **Configure Provider** section, in the **Provider** dropdown list, select the provider you added for Lionbridge onDemand in "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11.
- 10. Optional. In the **Checkout Settings** section, in the **Project Title** field, you can modify the project name. By default, the project name is the name of the item. This is the project name in onDemand.

Tip: If you modified any fields, such as the **Label** or **Project title**, you can click **Save job** to save a draft of the job before submitting it.

- 11. Do one of the following:
 - If you selected multiple target languages for items in the Cart in step 4, and this is not the last one to submit, then click Submit to provider and continue.
 - If you selected one target language for items in the Cart in step 4, or if you selected multiple target languages but this is the last one to submit, then click **Submit to provider**.

The page updates, and a message at the top of the page states that the job has been submitted, and the quote is ready for approval. You can click the **View on Lionbridge** link to view the quote on the Lionbridge onDemand website.

12. If you specified additional target languages for translation, complete steps 6-11 for each target language, which corresponds to a separate job.

After you submit jobs for each target language you specified earlier, the **Job overview** page reopens.

After you check out the last job for the last target languague, you can view the job or jobs you submitted/checked out on the **Job overview** page (**Jobs** tab). You must authorize the quotes for these jobs so that the Connector sends them out to Lionbridge onDemand. For detailed instructions, see "Authorizing the Quote for a Translation Job" on page 54.

3.4 Authorizing the Quote for a Translation Job

After you submit a job to the Connector, you must authorize the quote for the job before the Connector sends it to Lionbridge onDemand. For instructions on submitting a job to the Connector, see:

- "Submitting One Item Directly to the Connector" on page 39
- "Submitting Multiple Items Directly to the Connector" on page 42
- "Submitting Items in the Cart to the Connector" on page 50

Note: Drupal TMGMT creates a separate translation job for each target language. You must authorize each job separately.

To send out a job for translation:

1. Select **Translation > Jobs** from the menu.

The Job overview page (Jobs tab) opens.

Job ove	rview 🕁										
Job Item	s Jobs	Sources	Cart	Providers	Settings						
Home » Adm	Home » Administration » Translation										
State	Source la	nguage		Target la	nguage		Pro	vider		(M ^a)	
- Open jobs	- ~ - Any -			~ - Any -			~ - A	Any –	~		
Apply)										
LABEL		FROM	то	PROVIDER	PROGRESS	WORDS	TAGS	CHANGED •	OPERATIONS		
My sec more	ond test page an	d 1 English	Italian	Lionbridge Pseudo (nick)	4	26	4	Fri, 10/27/2017 - 21:06	Manage 🔹		
My sec more	ond test page an	d 1 English	French	Lionbridge Pseudo (nick)	4	26	4	Fri, 10/27/2017 - 21:01	Manage •		
My sec more	ond test page an	d 1 English	German	Lionbridge Pseudo (nick)	4	26	4	Fri, 10/27/2017 - 14:29	Manage 🔹		
CRUPA SOFTW	L TRANSLATION ARE	English	French	Lionbridge Pseudo (nick)	2	153	67	Fri, 10/27/2017 - 13:47	Manage 🔹		
CRUPA SOFTW	L TRANSLATION ARE	English	German	Lionbridge Pseudo (nick)	2	153	67	Fri, 10/27/2017 - 13:37	Manage 🔹		
CRUPA SOFTW	L TRANSLATION ARE	English	Italian	Lionbridge Pseudo (nick)	2	153	67	Fri, 10/06/2017 - 13:47	Manage 🔹		
						Sta	te: 🔺	Unprocessed 🛛 🗶 Ir	progress 💧 Needs r	eview	

There is a separate job for each target language.

2. Optional. Use the **filter bar** at the top of the page to locate the jobs to send out for translation.

State	Source language	Target language	Provider
– Open jobs – 🗸	– Any – 🗸 🗸	– Any – V	– Any – 🗸 🗸
Apply			

Dropdown List	Description
State	The state of the translation job. Jobs that are ready to be authorized have Pending state. This means that the job has been submitted to the Connector.
Source language	The source language of the content.
Target language	The target language. This is the language into which the content will be translated.
Provider	The translation provider for translating the content. This is the name set up for Lionbridge onDemand in "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11.

3. In the row of the job to authorize, in the **Operations** column, click **Manage**.

The **page** for that job opens.

el	nslation » Job overview						
a can provide a label for this	s job in order to identify it eas	ily later on. Or leave	it empty to u	se the defa	ult one.		
u rce language Jlish	Target language Italian	Provider Lionbridge Pseud	o (nick)	To 26	tal words	Total HTML 4	tags
eated 10/27/2017 - 20:49							
OB ITEMS							
LABEL	ТҮРЕ	PROGRESS	WORDS	TAGS	CHANGED	•	OPERATIONS
X My second test pag	e Content (Basic page)	2	14	2	Fri, 10/27/2017 - 2	1:06	View -
X My test page	Content (Basic page)	2	12	2	Fri, 10/27/2017 - 2	1:06	View -
ROVIDER INFORMATION							
Translator: Lionbridge tra Quote 65698 Total Cost: 0 USD Status: Pending Poll translations	Authorize quote	nick))					
Translator: Lionbridge tra Quote 65698 Total Cost: 0 USD Status: Pending Poll translations RANSLATION JOB MESSAG	Authorize quote	MESSAGE					NAME
Translator: Lionbridge tra Quote 65698 Total Cost: 0 USD Status: Pending Poll translations RANSLATION JOB MESSAG CREATED Fri, 10/27/2017 - 17:0	Authorize quote	MESSAGE ob has been submi	tted.				NAME admin

The **Provider Information** section displays the quote for the translation job.

4. Click **Poll translations** to check for new messages about this job.

The Translation Job Messages section indicates that the quote is ready for approval.

- 5. Optional. To view your quote in Lionbridge onDemand, in the Messages section, click **View on Lionbridge**. The Lionbridge onDemand login page opens in a new window. Sign in to view your quote.
- 6. In the **Provider Information** section, click **Authorize quote**.

The **Status changes to Authorized**, and the Connector sends the translation job to Lionbridge on Demand.

PROVIDER INFORMATION
Translator: Lionbridge translator (Lionbridge Pseudo (nick))
Quote 65698
Total Cost: 0 USD
Status: Authorized
Poll translations

Note: Click Save Job only if you modify the Label field, which is is your name for the Connector.

You can view translation-status updates by clicking **Poll translations**. For detailed instructions, see "Tracking Your Translation Job" on page 59.

After you authorize the quote for your translation job, the Connector sends the job to Lionbridge onDemand for translation.

You can track the progress of this job on the **Job overview** page (**Jobs** tab).

Tip: Drupal TMGMT provides icons that indicate the translation state/status of source- and target-language items. For a list and descriptions of these icons, see "Drupal TMGMT Icon Legend" on page 27.

To track your translation job:

1. Select **Translation > Jobs** from the menu.

The Job overview page (Jobs tab) opens.

Jol	o overvie	w ☆									
	Job Items	Jobs	Sources	Cart	Providers	Settings					
Hom	Home » Administration » Translation										
Stat	e	Source lan	guage		Target lar	iguage		Pro	vider		
- O	pen jobs – 🗸	– Any –			~ – Any –			~ - A	Any –	~	
	Apply										
	LABEL		FROM	то	PROVIDER	PROGRESS	WORDS	TAGS	CHANGED •	OPERATIONS	
I	My second te more	st page and	English	Italian	Lionbridge Pseudo (nick)	4	26	4	Fri, 10/27/2017 - 21:06	Manage	•
I	My second te more	st page and	English	French	Lionbridge Pseudo (nick)	4	26	4	Fri, 10/27/2017 - 21:01	Manage	•
I	My second te more	st page and	I 1 English	German	Lionbridge Pseudo (nick)	4	26	4	Fri, 10/27/2017 - 14:29	Manage	•
I	DRUPAL TRAI	NSLATION	English	French	Lionbridge Pseudo (nick)	2	153	67	Fri, 10/27/2017 - 13:47	Manage	•
I	DRUPAL TRAI	NSLATION	English	German	Lionbridge Pseudo (nick)	2	153	67	Fri, 10/27/2017 - 13:37	Manage	•
I	DRUPAL TRAI	NSLATION	English	Italian	Lionbridge Pseudo (nick)	2	153	67	Fri, 10/06/2017 - 13:47	Manage	•
							Sta	te: 🔺	Unprocessed 🛛 🗶 I	n progress 💧 Ne	eds review

There is a separate job for each target language.

2. Optional. Use the **filter bar** at the top of the page to locate the jobs to send out for translation.

State	Source language		Target language		Provider	
– Open jobs – 🗸	– Any –	~	– Any –	~	– Any –	~
Apply						

Dropdown List	Description
State	 The state of the translation job. This is one of the following: Unprocessed: The job has not been submitted to the Connector. It may be in the Cart. Pending: The job has been submitted to the Connector. The quote may have been approved. Rejected: The job has been submitted to the Connector, but it was rejected. This occurs if the payment information is incorrect, for example if there is an insufficient balance in the purchase order (PO) after you try to authorize the quote. Aborted: The job was aborted when it was in Pending state. Translated: The job was accepted and the translated item was created in Drupal. Reviewed: The translated item in Drupal was reviewed. Accepted: The job was auto-accepted and the translated item was created in Drupal.
Source language	The source language of the content.
Target language	The target language into which the content is translated.
Provider	The provider set up in Drupal TMGMT for translating the content. In this case, it is your company's name for Lionbridge onDemand, set up in "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11.

3. To view additional information about a job, in the **Operations** column, click **Manage**.

4 Tracking Your Translation Job

The **page** for that job opens.

pel	ranslation > Job overview							
u can provide a label for t urce language glish tated	this job in order to identify it eas Target language Italian	IIY later on. Or leave Provider Lionbridge Pseud	it empty to u:	se the defa To 26	ault one.	Total H 4	TML tags	
DB ITEMS								
LABEL	ТҮРЕ	PROGRESS	WORDS	TAGS	CHANGED	•	OPERATIONS	
X My second test pa	age Content (Basic page)	2	14	2	Fri, 10/27/201	7 - 21:06	View -	
X My test page	Content (Basic page)	2	12	2	Fri, 10/27/201	7 - 21:06	View -	
ROVIDER INFORMATION	ı							
ROVIDER INFORMATION Translator: Lionbridge Quote 65698 Total Cost: 0 USD Status: Authorized Poll translations RANSLATION JOB MESS/	translator (Lionbridge Pseudo (nick))						
ROVIDER INFORMATION Translator: Lionbridge Quote 65698 Total Cost: 0 USD Status: Authorized Poll translations RANSLATION JOB MESSA CREATED	translator (Lionbridge Pseudo (nick)) MESSAGE					NAME	
ROVIDER INFORMATION Translator: Lionbridge Quote 65698 Total Cost: 0 USD Status: Authorized Poll translations RANSLATION JOB MESSA CREATED Fri, 10/27/2017 - 17	translator (Lionbridge Pseudo (AGES	nick)) MESSAGE Quote ready for app	proval: View o	n Lionbrid	dge		NAME	
ROVIDER INFORMATION Translator: Lionbridge Quote 65698 Total Cost: 0 USD Status: Authorized Poll translations RANSLATION JOB MESS/ CREATED Fri, 10/27/2017 - 17 Fri, 10/27/2017 - 17	AGES	nick)) MESSAGE Quote ready for app ob has been submi	proval: View o tted.	n Lionbria	dge		NAME admin admin	

4. Click **Poll translations** to update Drupal with the job status, and update Drupal TMGMT with any translated content. Clicking this button also retrieves a new message in the **Messages** section.

REATED	MESSAGE	NAME
on, 10/30/2017 - 17:10	Translation in progress.	admin
ri, 10/27/2017 - 17:22	Quote ready for approval: View on Lionbridge	admin
ri, 10/27/2017 - 17:06	Job has been submitted.	admin
ri, 10/27/2017 - 17:06	Quote ready for approval: View on Lionbridge	admin

State in "Job Items" section	Status in "Provider Information" section	Message in Message section	Description
In progress	Pending	Job has been submitted.	Job was submitted to Connector, but quote has not been authorized.
In progress	Pending	Quote ready for approval: View on Lionbridge	Job was submitted to Connector, but quote has not been authorized.
In progress	Authorized	Translation in progress.	Quote for job has been authorized.
Needs review (review scenario)	Translated	The translation of <i>job-name</i> is finished and can now be reviewed.	The translation is ready for review.
Accepted (review scenario)	Reviewed	The translation for <i>job-name</i> has been accepted.	The translation has been reviewed.
Accepted (non-review	Accepted	The translation job has been finished.	The translation is complete, and it does not require review.
scenario)		The translation for <i>job-name</i> has been accepted.	

The following table describes the updates you can receive:

5. Once the **Status** is Translated, in the **Operations** column, you can click **Review** to view the translated content. For detailed instructions, see "Viewing and Reviewing Translated Jobs" on page 64.

When you monitor translation jobs, as described in "Tracking Your Translation Job" on page 59, you click **Poll translations** in the Job page to retrieve status updates. This also automatically retrieves translated content from Lionbridge onDemand, once it is available.

After the Connector retrieves the translated content and saves it in Drupal, it is ready for review.

Depending on the Connector setup in Drupal TMGMT, you may need to approve translated content before it can be published. This is determined by the **Auto accept finished translations** setting in the **Edit Provider** page, as described in "Adding Lionbridge onDemand as a Provider in Drupal TMGMT" on page 11:

As soon as the translation job is finished, the provider status changes from Authorized to Translated, because Lionbridge on Demand has completed the translation job. In addition:

- If the Auto accept finished translations check box is selected for the provider, the job state changes from In progress to Accepted. You can view these translations. For detailed instructions, see "Viewing One Translated Job" on page 64.
- If the Auto accept finished translations check box is cleared for the provider, the job state changes from In progress to Needs review. In this scenario, you must review the translations and then accept or reject them. For detailed instructions, see "Reviewing One Translated Job" on page 65.

5.1 Viewing One Translated Job

If the **Auto accept finished translations** check box is *selected* for the provider (the Connector), you can view translated content. However, you cannot modify it here, because it has been automatically accepted. For instructions on editing translated content, see "Editing Translated Items" on page 70.

To view the translation of one job:

- 1. If the Job page is not already open:
 - a. Select Translation > Jobs from the menu to open the Job overview page (Jobs tab).
 - b. Optional. Use the filter bar at the top of the page to locate the job to review. The job is in Accepted state.
 - c. In the **Operations** column of the job to review, click **Manage** to open the Job page.
- 2. In the Job Items section, in the Operations column, click View.

The View Translation page opens.

Source My test page Job My test page	Source type Content (Basic page) Provider Lionbridge Pseudo (nick)	Source language English	Target language Japanese	Last change Tue, 11/21/2017 - 21:05	State Accepted	
TITLE	Source		Translation			
~	My test page		Xx xxxx xxxx		ŀ.	
BODY						
Text	Source B I = = = >> 1 This is my test page, to test my tran	Format - De Source slations. About text forma			Source	
				State: 🔀 Pending 🔺 Tra	anslated 🛛 🖋 Reviewe	d 🗸 Accepted

- The **Source** fields on the left side display the source content.
- The **Translation** fields on the right side display the translated content. In these examples, pseudotranslation is displayed instead of actual translated content.

The fields displayed here depend on the fields in the content type.

3. When you are done, click **Cancel** to return to the Job page.

5.2 Reviewing One Translated Job

If the **Auto accept finished translations** check box is *cleared* for the provider (the Connector), the translation requires review as part of the translation-management process.

To review the translation of one job:

- 1. If the Job page is not already open:
 - a. Select Translation > Jobs from the menu to open the Job overview page (Jobs tab).
 - b. Optional. Use the filter bar at the top of the page to locate the job to review. The job is in Translated state.

- c. In the **Operations** column of the job to review, click **Manage** to open the Job page.
- 2. In the Job Items section, in the Operations column, click Review.

The **Review Translation** page opens.

State Needs review	Job unpublished test	Provider Lionbridge Pseudo (nick)		
TITLE				
	Source unpublished test	h	Translation XXXXXXXXXX XXXX	1
BODY				
Text	Source B I @ @ := := @ Source test test	99 🖬 Format 🕞	Translation B I Image: Source xxxxx xxxxx	
Save as con	npleted Save	About text formats @ Validate	About text formats @ State: Translated Reviewe	ed 🗸 Accepted

- The **Source** fields on the left side display the source content.
- The **Translation** fields on the right side display the translated content. In these examples, pseudotranslation is displayed instead of actual translated content.

The fields displayed here depend on the fields in the content type.

- 3. You can click in any field to modify the content.
- 4. When you are done, click either **Save** or **Save as completed**:
 - Elick **Save** to save your changes without completing your review of the translation.
 - Click Save as completed to save your changes and mark the translation as reviewed. This accepts the translation.
- 5. If you clicked Save as completed, then the job state changes to Accepted, and in the Message box, there is a new message: The translation for <job-name> has been accepted as X. where X is an abbreviation of the translated content and a link to the translated content as a separate page. The translated items are saved in Drupal.

Tip: You can click the link to view the translated content in its own page.

Important: If you do not want to accept the translation, *do not* click **Save as completed**. The translation is not saved in Drupal. Drupal TMGMT does not support rejecting a translation job and sending it back to Lionbridge onDemand. You must sign into the Lionbridge portal (<u>https://ondemand.lionbridge.com</u>) to reject the translation.

6 Other Translation Tasks

You can perform the following additional optional tasks:

- "Aborting Translation Jobs" on page 68
- "Resubmitting Aborted Translation Jobs" on page 69
- "Deleting Jobs" on page 69
- "Editing Translated Items" on page 70

6.1 Aborting Translation Jobs

You can stop translation jobs while they are in progress, if they are in Pending state.

You can abort a translation job from the **Job overview** page / **Jobs** tab or from the Job page.

You can resubmit an aborted job. For detailed instructions, see "Resubmitting Aborted Translation Jobs" on page 69.

To abort a translation job from the Job overview page / Jobs tab:

- 1. Select **Translation > Jobs** from the menu to open the **Job overview** page / **Jobs** tab.
- 2. Optional. To filter the jobs in the list, select the state, source and target languages, and translation provider, and click **Apply**.

Note: The job must be in Pending state. You can view this in the State column.

3. In the **Operations** column, select **Abort** from the dropdown list.

A message confirms that you want to abort this job.

4. Click Confirm.

A message at the top of the page confirms that the job was aborted.

To abort a translation job from the Job page:

1. Ensure that the Job page is open. If necessary, open the **Job overview** page / **Jobs** tab, as described above, and in the **Operations** column, click **Manage** to open this page for a job in Pending state.

Note: On the Job page, in the Job Items section, the items are in In progress state, and in the Provider Information section, the status is Pending.

2. Scroll down to the bottom of the page and click **Abort job**.

A message confirms that you want to abort this job.

3. Click Confirm.

A message at the top of the page confirms that the job was aborted.

6.2 Resubmitting Aborted Translation Jobs

You can resubmit a previously aborted translation job.

To resubmit a previously aborted translation job:

- 1. Select Translation > Jobs from the menu to open the Job overview page (Jobs tab).
- 2. Optional. Use the filter bar at the top of the page to locate the job to resubmit. The job is in Aborted state.
- 3. In the **Operations** column, click **Manage** to open the page for a job in Aborted state.
- Scroll down to the bottom of the page and click **Resubmit**.
 A message confirms that you want to resubmit this job.
- 5. Click Confirm.

A message at the top of the page states that the aborted job was duplicated, and that you can resubmit it now.

- 6. Optional. Modify any values on this page. For description of the values you can modify, see the description of the Checkout page in "Submitting One Item Directly to the Connector" on page 39.
- 7. Click Submit to provider.

6.3 Deleting Jobs

You can delete translation jobs in any state from Drupal TMGMT. You can delete a translation job from the **Job overview** page / **Jobs** tab or from the Job page.

Note: Deleting translation jobs does not delete translated items that have been auto accepted or reviewed and accepted.

Warning: Do not delete active translation jobs as you may lose translated content.

To delete a translation job from the Job overview page / Jobs tab:

- 1. Select **Translation > Jobs** from the menu to open the **Job overview** page / **Jobs** tab.
- 2. Optional. To filter the jobs in the list, select the state, language, and provider, and click **Apply**.
- 3. In the **Operations** column, click **Delete**.

A message confirms that you want to delete this job.

4. Click Confirm.

A message at the top of the page confirms that the job was deleted.

6 Other Translation Tasks

To delete a translation job from the Job page:

- 1. Ensure that the Job page is open. If necessary, open the **Job overview** page / **Jobs** tab, as described above, and in the **Operations** column, click **Manage** to open this page.
- 2. Scroll down to the bottom of the page and click **Delete**.

A message confirms that you want to delete this job.

3. Click Confirm.

A message at the top of the page confirms that the job was deleted.

6.4 Editing Translated Items

After a translation has been accepted, including auto accepted, you can still make changes to it. You edit a translated item the same way that you edit the source item, by editing the target language version of the item.

To edit a translated item:

1. Click the **Content** menu to open the **Content** page, and then in the **Operations** column, click **Edit** for the item to edit. If necessary, you can filter the list of content items by status, type (content type) and language and then click **Filter**.

The item is displayed in the source language, for example, English.

My test page									
View	Edit	Delete	Revisions	Translate	Devel	(P)			
This is my test page, to test my translations.									

2. Click the **Translate** tab.

The **Translations of** page displays the translation status of each available target language for this item.

Tran	slations of My test pa	age ☆			
Vie	w Edit Delete	Revisions Transl	ate Devel		
Home »	My test page				
▼ OPE	RATIONS	to cart There are) items in the translati	ion cart	
		mereare	o nemo in the translati	on care	
	LANGUAGE	TRANSLATION	STATUS	PENDING TRANSLATIONS	OPERATIONS
	English (Original language)	My test page	Published	Source	Edit
	German	n/a	Not translated	In progress	Add
	French	n/a	Not translated	Inactive	Add
	Italian	n/a	Not translated	Inactive	Add
	Japanese	XX XXXX XXXX	Published	None	Edit 💌

3. To edit a target-language version, click **Edit**, or click the link in the **Translation** column.

6 Other Translation Tasks

The target-language version of the page opens.

View	dit Del	te	Revisions	Translate	Devel			
» Xx xxxx :	oxxx							
*								Published
XXXX XXXX								Last saved: 10/27/2017 - 20:45
(Edit summ	ary)							Author: admin
Iœ	2 := 2= 2	9 I.a	Format +	Source				Create new revision (all languages)
XXX XX XX XXXXX	XXXX, XX XXXXX X	XXXXXX	000000					
XXX XX XX XXXX	xxxx, xx x000x x	XXXXXX	8888					Briefly describe the changes you have made.
000 300 300 30000	מסמג, אמי אסממי א	200000	399999					Briefly describe the changes you have made.
XXX XX XX XXX XXXX .	מסמי, זמי זססמי ז	XXXXXXX	00000.					Briefly describe the changes you have made. MENU SETTINGS TRANSLATION
ext format	SIC HTMI		000000		About	text formats	2	Briefly describe the changes you have made. MENU SETTINGS TRANSLATION URL PATH SETTINGS
ext format Ba	ISIC HTML				About	text formats (2	Briefly describe the changes you have made. MENU SETTINGS TRANSLATION URL PATH SETTINGS AUTHORING INFORMATION

4. You can now edit the translation of the item. When you are done, click the appropriate **Save** button to save your changes.
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